

NOVEL CORONAVIRUS  
(COVID-19)

# OUTBREAK MANAGEMENT FLOW CHART



**achieve**  
australia

# 1

## COVID-19 SUSPECTED

1. Client showing respiratory symptoms such as fever, coughing, sore throat and fatigue (with or without fever); shortness of breath.
2. Isolate ill clients from well clients, use single rooms (if available).
3. Identify “contacts” (i.e. Staff member/ carers and other stakeholders).
4. Inform the Registered Nurse/ Team Leader, RNUM, Nurse Manager and On-call if out of hours.
5. TAKE NOTE: Use protocol re: ‘Emergency response’ if required.

# 2

## NOTIFY COVID-19 OUTBREAK COORDINATOR

(Liaise with On-call person).

# 3

## IMPLEMENT INFECTION CONTROL ACTIVITIES

Goal: To prevent spread

1. Strict implementation of Standard and Transmission Based Precautions (Contact and Droplet Precautions).
2. Perform hand hygiene before & after every client contact.
3. Personal Protective Equipment (PPE) should be used and placed outside the resident's room i.e. fluid resistant gown, face shield or goggles, gloves, P2/N95 respirator mask or any available face mask. PPE must be single use and disposed inside the room in designated bin.
4. Airborne precautions must be implemented for people we support who have tracheostomy, or non-invasive ventilation and/ or are on a nebuliser.
5. Do not share equipment between clients i.e. vital sign monitor, thermometer, nebuliser, urine bottles (to empty Indwelling and Super Pubic Catheter) should be labelled to identify use by a single person. Place enough linen to be used (at least 2 pairs/day, inside the room). Dirty linen and clothes must be placed in designated linen bag/basket inside the room.
6. Put up alert posters at the entrance and outside resident room.
7. Client's medical records must stay outside the room.

**CONTINUED OVER**

# 3

## IMPLEMENT INFECTION CONTROL ACTIVITIES

Goal: To prevent spread

### ***CONTINUED***

8. Increase environmental cleaning. Client's room must be cleaned daily. Staff or Domestic cleaners must use full PPE and observe contact, droplet and airborne precautions.
9. Contaminated resident clothing must be placed in a soluble plastic bag (alginate bag) then placed on designated linen basket.
10. Contaminated linen/soiled must be placed in a plastic bag then linen bag.
11. Contaminated/soiled waste to be disposed of in normal clinical waste (yellow bin). All non-clinical waste to be disposed on into general waste bin. Suspended all group activities.
12. All non-clinical waste to be disposed on into general waste bin.
13. Suspended all group activities. Contaminated resident clothing must be placed in a soluble plastic bag (alginate bag) then placed on designated linen basket.

# 4

## RESTRICT CONTACTS AND NOTIFY

- Contact client's **GP, Local Public Health Unit** (Sydney LHD- 9515-9420 after hours 9515-611), **Public Health Unit - Hotline 1300-066-055; Health Direct On 1800-022-222** if 2-3 cases of respiratory symptoms such as fever, coughing, sore throat and fatigue (with or without fever); shortness of breath; & confirmed positive of nCoV-19 test result.
- Limit staff and visitor movement into restricted area.
- Staff must stay home if they develop any flu-like symptoms (14 days) until they are well and provide medical clearance. Staff must also notify their manager if their symptoms persists and seek medical advice.
- Notify all families and all stakeholders to delay essential visits and re-schedule appointments.
- Advise all staff, Allied Health workers, volunteers or anyone in contact with your facility.

# 5

## COLLECT SPECIMEN

Contact pathology centres who are conducting coronavirus testing in your region (see list provided)

Contact the Screening clinics in your region  
(See list provided).

### **Documentation:**

- Maintain a Line-Listing (surveillance) for all residents and staff case. Update daily.
- Include details of clients and staff with symptoms
- Include onset date of respiratory symptoms such as fever, coughing, sore throat and fatigue (with or without fever), shortness of breath; treatment, and outcomes.

# 6

## EMERGENCY RESPOND

CALL EMERGENCY AMBULANCE IF FLU-LIKE  
(Difficulty of breathing or severe coughing)



# REGISTRY RE: NCOVID-19 PATHOLOGY AND SCREENING TEST CENTRES

**The following pathology centres are conducting coronavirus testing in this region, however we are aware that many have long waiting periods for appointments:**

## **Eastern Sydney**

- Douglas Hanly Moir Pathology, Shop 10, Waverley Street Mall, Bondi Junction  
Ph: 9389 5983 Fax: 9389 4405  
Between 11am and 3pm - mask and referral required, and patient is to call prior
- Douglas Hanly Moir Pathology, 1199 Botany Road, Mascot  
Ph: 8339 0622 Fax: 8339 0633  
Between 11am and 3pm, by appointment only
- Lavery Pathology Ground Floor, 164 Belmore Road, Randwick  
Ph: 9314 6571 Fax: 9314 6571  
Between 2pm and 4pm
- 4Cyte Pathology 108/301 Botany Road, Zetland  
Ph: 0466 467 039  
Monday to Friday 8am to 1pm

## **Inner West Sydney**

- Australian Clinical Labs Suite 101, 1st Floor, 308-312 Beamish St Campsie Ph: 02 9789 6220 Fax: 97877 1082  
Monday to Friday 8am to 11am (patient must wear mask and have referral from GP)
- Douglas Hanly Moir Pathology, Shop 8, Village Arcade, 269-271 Darling St, Balmain Ph: 9555 1043 Fax: 9555 1108  
Between 11am and 3pm only by phone booking
- Douglas Hanly Moir Pathology, 339 Homer Street Earlwood Ph: 9573 1438 Fax: 9573 1634  
Between 11am and 3pm, by booking only
- Lavery Pathology, 293 Homer Street, Earlwood  
Ph: 9558 1568 Fax: 9559 4287  
Between 1pm and 4pm
- Douglas Hanly Moir Pathology, 225 Great North Road Five Dock  
Ph: 9712 1387 Fax: 9713 5792  
Between 12pm and 4pm, by appointment only

**CONTINUED OVER**

# REGISTRY RE: NCOVID-19 PATHOLOGY AND SCREENING TEST CENTRES

## ***CONTINUED***

- Lavery Pathology, Shop 3, 92 Majors Bay Rd Concord  
Ph: 9743 5136  
Between 12.30pm and 3pm, only for minor symptoms

## **South Eastern Sydney**

- Douglas Hanly Moir Pathology, Suite 1, 8-10 The Avenue, Hurstville  
Ph: 9586 2411 Fax: 9586 2420  
Between 10am and 3pm by appointment only
- Douglas Hanly Moir Pathology, 111 Mulga Road Oatley  
Ph: 8650 1370 Fax: 9586 2420  
10 am and 1pm, by appointment only
- Douglas Hanly Moir Pathology, Shop 1, 107 Cronulla Street Cronulla  
Ph: 9523 7726  
Between 10am and 1pm by appointment and patient to call just before they reach the front door

**Testing centres in other regions can be found on  
the NSW Health website:**

**<https://www.health.nsw.gov.au/infectious/diseases/Pages/coronavirus-testing.aspx>**

# CORONAVIRUS SCREENING CLINICS

**Coronavirus (COVID-19) screening clinics are also in operation at several hospitals across the region:**

- **Royal Prince Alfred Hospital** 8.00 am until 10.00 pm daily
- **Concord Hospital** 8.00am until 6.00pm daily – across road from ED in Sports Institute Building
- **St Vincent's Hospital** 10.30am to 6.00pm daily. Enter via main hospital entrance and follow the green line to the Flu Assessment Clinic. (\*All non-emergency presentations for testing of children should go to Sydney Children's Hospital or Royal Prince Alfred Hospital)
- **Prince of Wales Hospital** 10.00am to 8.00pm Monday – Friday, 10.00am to 1.00pm Sat/Sun – Building 14B Avoca St, Randwick  
The services are staffed by Emergency Department clinicians for patients suspected of COVID-19 infection. Patients should meet testing criteria as specified under triage. No referral required. More clinics are being established across the region and we will update you when this happens. Note that once a patient has been tested at ED or an associated coronavirus screening clinic the clinic will contact the patient regarding their results.

## OTHER RESOURCES

### Community information

The following are links to information resources for members of the public including translated information:

- <https://www.health.nsw.gov.au/Infectious/diseases/Pages/protect-yourself.aspx>
- <https://www.health.gov.au/resources/collections/novel-coronavirus-2019-ncov-resources>
- <https://www.health.gov.au/sites/default/files/documents/2020/03/coronavirus-covid-19-information-on-the-use-of-surgical-masks-coronavirus-covid-19-information-on-the-use-of-surgical-masks.pdf>

### Health direct resources

The healthdirect website includes the following information and tools:

Specific information on the new Covid-19 coronavirus, including symptoms, spread, rate of infection, diagnosis and treatment.

<https://www.healthdirect.gov.au/coronavirus>

healthdirect Symptom Checker guides you to the appropriate healthcare action, updated with information on novel coronavirus. Also available on the health direct app.

<https://www.healthdirect.gov.au/symptom-checker/tool?symptom=GNRC>

### The following helplines are also available:

- Call the Coronavirus Health Information Line on 1800 020 080 for people with questions regarding prevention and the spread of coronavirus.
- Call the health direct helpline on 1800 022 222 to speak to a registered nurse who can provide advice when you're not sure what to do — whether you should see a local GP, manage the condition at home, or go to an emergency department, available 24 hours a day, seven days a week.